



TEMPORARY CEMETERY MAINTENANCE WORKER

DEFINITION

Under the general supervision of the District Manager, to perform a variety of semi-skilled and skilled tasks in the maintenance, construction, and beautification of cemetery grounds, building, and other facilities and equipment, open and close graves; and to do related work as required.

DUTIES AND RESPONSIBILITIES:

1. Mows, waters, and trims lawns, shrubs, trees, and other cemetery grounds.
2. Operate, service, and maintain all types of mowers, turf maintenance equipment, district vehicles, and equipment.
3. Assists with open and closing of various types of graves.
4. Cleans performs minor repairs to buildings and related facilities.
5. Keep tools and equipment in clean and safe working condition.
6. Assist with installation and repairs of sprinkler systems.
7. Performs all types of concrete work, including setting markers.
8. Assist in carrying caskets to the grave location.
9. Set up signs, lowering device, chairs for funeral services.
10. Assists in the location and layout of graves.

EMPLOYMENT STANDARDS:

KNOWLEDGE OF:

1. Construction and maintenance material, procedures, and equipment with reference to cemetery operations.
2. Methods, tools, techniques, and supplies in gardening and cemetery maintenance work.
3. Methods, tools, techniques, and supplies used in opening and closing graves.
4. Safe work practices.

ABILITY TO:

1. Perform semi-skilled or skilled tasks in the maintenance, construction, and beautification of cemetery grounds, buildings, and other facilities.
2. Operate, service, and maintain a variety of grounds maintenance and construction equipment.
3. Perform heavy manual labor.
4. Understand and carry out oral and written directions.
5. Work cooperatively with others.

REQUIREMENTS:

Must possess a valid California driver's license and pass background and drug screening

PHYSICAL REQUIREMENTS:

While performing the duties of this job, the employee is required to:

1. Frequently use hands and fine motor skills to finger, handle, feel or operate objects, tools, or controls and reach with hands and arms;
2. Frequently stand, sit, walk, and talk or hear;
3. Occasionally climb or balance, stoop, kneel, crouch, or crawl;
4. Frequently sit/drive and operate plant equipment for extended periods;
5. Frequently lift and/or move more than 50 pounds;
6. Bend the knees and step up and down from plant equipment frequently;
7. Frequently walk/negotiate uneven, sloping, and slippery ground;
8. Occasionally travel to other locations using District vehicles;

The above statement describes the general nature and level of work of the position.

How to Apply:

Email: pvcemetery@cruzio.com

**US Mail: Pajaro Valley Public Cemetery District
"Maintenance Position"
66 Marin Street
Watsonville, CA 95076**

Deadline: Friday, November 8, 2024