



66 Marin Street  
Watsonville, CA 95076  
831-722-0310

THE MISSION OF THE PAJARO VALLEY PUBLIC CEMETERY DISTRICT IS TO PROVIDE EFFICIENT COST - EFFECTIVE BURIAL SERVICES FOR THE COMMUNITY, AND PROVIDE MAINTENANCE TO THE CEMETERIES IN A RESPECTABLE, CLEAN AND SAFE MANNER THAT APPROPRIATELY HONORS THE LOVED ONES OF THE FAMILY, FRIENDS, AND THE COMMUNITY AT LARGE, PAJARO VALLEY PUBLIC CEMETERY DISTRICT CONSISTS OF THE FOLLOWING CEMETERIES: DAY VALLEY, PIONEER, VALLEY CATHOLIC, VALLEY PUBLIC AND WATSONVILLE CATHOLIC.

### **Minutes of the September 10, 2024 Regular Meeting**

The Board of Trustees of the Pajaro Valley Public Cemetery District held a regular meeting on August 13, 2024 at 66 Marin Street, Watsonville, CA 95076.

**Chairman:** Violet Lucas

**Vice-Chair:** Robert Tanner

**Trustees:** Edward Banks, Nancy Bilicich and Steven A. George

District Manager: Elizabeth Lopez

1. Call Meeting to Order: The meeting was called to order by Chairman Lucas at 2:00 p.m.  
Roll call: All Trustees were present.
2. Review of Agenda: No items being pulled from the agenda or continued to another date.
3. Public comment: No public comment
4. Minutes, Expenses and Financial Report:
  - a) Minutes: Trustee Tanner moved and Trustee George seconded to approve the minutes of August 13, 2024. Motion unanimously approved.
  - b) Expenses: Trustee Banks moved and Trustee Tanner seconded to approve the warrants/expenses dated August 7, 2024 and August 13, 2024.
  - c) Ledger/Bank Statement/Financial Report were reviewed for August 2024.

#### WARRANTS FOR APPROVAL September 9, 2024

Cruzio Internet (October 2024)	109.01
ACE Hardware - July 2024	415.25
Wallace Memorial	1375.00
Sturdy Oil (Fuel)	655.44
Home Depot - Ground Supplies - August 2024	769.88
Streamline - August 2024	355.00
Streamline - September 2024	<u>355.00</u>
	\$4,034.58

WARRANTS FOR APPROVAL September 10, 2024

AT&T (July 2024)	65.88
Pajaro Valley Printing	301.81
PG&E (Valley Public - August 2024)	559.35
Ameritas Insurance (September 2024)	822.86
PG&E (Pioneer - August 2024)	11.37
Community Tree Services	3700.00
City of Watsonville Utilities - Watsonville Catholic - August 2024	897.89
City of Watsonville Utilities - Pioneer - August 2024	2673.76
Mobile Auto Glass y Mas	295.00
Panther Protective Services - August 2024	1650.00
ACE Hardware - August 2024	1073.62
Sturdy Oil (Fuel) August 2024	398.01
Bill Clark (August 2024)	450.00
County of Santa Cruz DPW - August 2024	144.50
Green Waste - August 2024	1378.42
Bianchi Alarm System (October- December 2024)	84.00
Central Water District 6/26/2024 -8/28/2024	46.08
A.L. Lease Co. (Grounds Supplies)	8.91
Total Compensation Systems, Inc (GASB 75 Full Valuation 2nd Installment)	1530.00
Elizabeth Lopez Reimbursement - Grounds Supplies	512.46
Elizabeth Lopez Reimbursement - Ground Services	20.00
Elizabeth Lopez Reimbursement - Supplies	<u>84.21</u>
	\$16,708.13

5. New Business:

- a) District Budget Overview: The district budget was reviewed by the board of trustees.
- b) Land Acquisition: The board of trustees reviewed information on the property located in Watsonville.

6. District Manager Report:

- a) Update of Monthly Activities: The district got audited on August 29, 2024. The crew has continue working on the irrigation systems at Watsonville Catholic and Valley Public Cemeteries.
- b) Staff and Equipment Report: The crew has continued with regular maintenance on all cemeteries.

7. Trustee Comments, Questions or Suggestions: Trustee George will be attending CAPC area meeting.

8. Topics for next meeting October 8, 2024: Endowment Care

9. Trustee Tanner moved and Trustee George seconded to adjourn the meeting at 3:04 p.m.

Minutes Approved:

Violet M. Lucas

Board Chair or Designee

Date Approved:

10/8/2024

Printed Name

Of Signer:

VIOLET M. LUCAS